

SSNL EQUIPMENT LOAN POLICY

GOALS:

- To provide an opportunity for Member schools to have access to equipment that they do not currently have in order to introduce new activities to their students. Especially smaller schools with limited PE Curriculum budgets.
- To provide regional access to this equipment.
- To implement guidelines to ensure equipment is maintained and continues to be safe to use.
- To replace and add new equipment to the Loan program as a yearly budgeted expense.

CRITERIA:

- a) Schools must be a Member of SSNL to have access to the Equipment Loan program.
- b) A PE teacher at a school can view the equipment Library and availability here [PN Equipment Loan Program](#).
- c) Complete the Equipment Loan request from
- d) SSNL will work with the school for the transportation of the equipment
- e) A loan period is set at a maximum of 10 school days. The equipment can be used for a longer period if no other school requests the equipment.
- f) Schools must not leave equipment unsupervised and ensure proper storage is available to reduce damage.
- g) One staff member shall sign out the equipment on behalf of their school.
- h) When signing out the equipment, both staff members ensure the equipment is in good working order. If it is not, then SSNL staff need to be notified and the equipment is deemed un-loanable.
- i) Damage resulting from equipment that is not through normal use but through mishandling or unsupervised use will result in the School not being able to access further SSNL Equipment Loan program